

**Iowa Department of Natural Resources
Natural Resource Commission**

ITEM

5

DECISION

TOPIC

Contract - Iowa State Park Self Guided Trails and Wayside Panels Design and Fabrication

The Commission is requested to approve the selection of Shive Hattery at a cost of \$49,500 for the design and fabrication for self guided trails and wayside panels in Iowa State Parks. This will be funded through an increase in park maintenance in FY 2008 from Environment First Funds.

The State Park Bureau has completed the proposal selection for the hiring of a consulting firm to design and fabricate self-guided trail signs and wayside panels for six (6) state parks in Iowa. The intent of this RFP is to create permanent informal interpretive opportunities for state park customers who heavily utilize trails in the parks, thus gaining an understanding and appreciation of the resource visited.

An RFP was submitted to approximately nine firms locally and across the nation to solicit services to help design and fabricate interpretive signs and wayside panels that would meet ADA requirements and have a consistent look and feel in all state parks.

Proposals were received on October 22nd from five (5) firms interested in our design and fabrication needs. All bids were scored based on the Review and Evaluation Criteria described in the RFP. The scoring team selected Shive Hattery at a cost of \$49,500 to design and fabricate self guided trails and wayside panels.

Of the five proposals, Shive Hattery was selected on the basis of their ability to complete the scope of work within the desired timeline, their comprehensive communication plan, and their description and quality of previous and applicable work experience. Shive Hattery is an architecture and engineering firm that also supplies services in the area of environmental graphic design. Key Staff with the firm listed numerous examples and displayed 14 different completed products applicable to our request.

Ken Herring, Administrator
Conservation and Recreation Division

November 8, 2007